



## Diabetes Youth Families

### Voluntary Board Member

#### DYF Background

DYF ([www.dyf.org](http://www.dyf.org)) is dedicated to improving the lives of children, teens and families affected by Type 1 diabetes (T1D). Founded in 1938, the organization is a leader in the diabetes camping and resident education industry serving more than 2,000 individuals annually through summer and year-round programs. DYF believes that every child with T1D should have the benefit of our lifesaving programs and works year round to raise the necessary funds to meet the demand for our services. DYF's mission is to improve the quality of life for children, teens and families affected by diabetes. The organization provides recreation and education within a supportive community, encouraging personal growth, knowledge and independence.

#### Position Overview

The Board supports the work of DYF. The Board maintains fiduciary responsibility, holding the representation of the public in the best interest. As a surrogate public, the board's accountability is external representation of the public in the best interest. As a surrogate public, the board's accountability is external and directed at the state attorney general's office and the IRS. The board provides mission-based leadership and strategic governance. While day-to-day operations are led by DYF's Executive Director (ED), the Board-ED relationship is a partnership, and the involvement of the Board is critical, expected, and required by law. It is important for members of the board to understand DYF programs. As such, board members are expected to attend one DYF program each year. This attendance may be accomplished in any manner. Examples include, volunteering at a program, attending a program as a participant, or visiting a program for a day. It is also strongly encouraged that each Board Member visit the Bearskin Meadow Camp facility at least once each three-year term.

<b>Position Title</b>	Member of the Board of Directors
<b>Reports to</b>	President, Board of Directors
<b>Status</b>	Voluntary
<b>Time Commitment</b>	5 hours per month, on average. May increase due to special events, projects and committee work. Board meetings will be held quarterly, with an annual day-long board retreat..
<b>Length of Term</b>	3 year term, 2 terms maximum unless on the Executive Committee.

# Responsibilities

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## Strategy

- Represent the public's best interest in making leadership, financial, and strategic decisions for the organization.
- Oversee and approve DYF's annual budget, audit reports, tax returns, and material business decisions; being informed of, and meeting all legal and fiduciary responsibilities.
- Review, understand and abide by DYF's by-laws, Article of Incorporation and policies.
- Represent DYF to stakeholders and act as ambassadors for the organization.
- Serve on at least one committee and/or task force, and take on special assignments as needed.

## Fundraising Targets & Portfolio Management

- Work with the Development Department in identifying prospective donors, and securing funds.
- Serve as a trusted advisor to the ED as they develop and implement DYF's strategic plan. S
- Make, or secure, an annual financial contribution through the Leadership Campaign, for a \$1,000 or more (does not include fees for programs).
- Provide personal and community contacts that will lead to increased fundraising and friend-raising.
- Contribute to an annual performance evaluation of the ED.

## Prospect & Relationship Development

- Assist the ED and board chair in identifying and recruiting Board Members.
- Partner with the ED and board members to ensure resolutions are carried out.
- Contribute to an annual performance evaluation of the Board.
- Annual attendance at DYF's Gala.
- Attend all board meetings.

# Desired Qualifications

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This is an extraordinary opportunity for an individual who is passionate about DYF's mission, the T1D community, and who has a track record of board leadership. Selected Board Members will have achieved leadership stature in business, government, philanthropy, or the nonprofit sector and/or provide insight and lived experience that represents our diverse community. Board Member accomplishments will allow candidates to attract other well-qualified board members. Ideal candidates will have the following qualifications:

- Extensive professional experience with significant leadership.
- A commitment to and understanding of DYF's beneficiaries.
- Savvy diplomatic skills and a natural affinity for cultivating relationships.
- Personal qualities of integrity, credibility, and passion for improving the lives of DYF's participants and greater T1D community.
- Focus and priority of expanding DYF programs and resources to previously under-served communities, along with the knowledge and value that Board Members with diverse backgrounds and lived experiences are vital to the success of the organization.

## Compensation & How to Apply

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Service on DYF's Board of Directors is without remuneration.

Interested candidates should apply using this form. Please send questions and requests for more information to Janet Kramschuster, Executive Director, at [kramschuster@dyf.org](mailto:kramschuster@dyf.org).