



The mission of DYF is to improve the quality of life for children, teens and families affected by diabetes. The organization provides recreation and education within a supportive community, encouraging personal growth, knowledge and independence.

POSITION DETAILS

Position Title:	Maintenance Assistant
Reports to:	Facilities Manager
Functional Area:	Facilities Team
Employment Status:	Seasonal, Non-exempt

POSITION PURPOSE

The Maintenance Assistant is responsible for the upkeep and care of the camp facility, while upholding the mission of camp.

KEY RESPONSIBILITIES

- Keep the camp facility safe and free of hazards.
 - Maintain electrical, plumbing, well, and building systems
 - Maintain and service kitchen equipment
 - Maintain fire extinguishers and fire exit routes
 - Maintain and service pool area and pool equipment
- Aid in making the camp facility run smoothly.
 - Take direction from the Facilities Manager and complete all assigned tasks
 - Read water meters daily
 - Pick up and deliver equipment for repairs, camp supplies, and maintenance supplies
- Maintain a positive aesthetic camp environment.
 - Paint buildings, and apply water seal on buildings
 - Maintain lawn sprinkler systems
 - Collect trash and recycling
 - Pressure wash bathroom floors
 - Stock bathroom and hand wash stations with paper and soap supplies
- Contribute to verbal and written evaluations and communication as requested.
- Participate as a member of the camp staff team to deliver a safe and fun camp experience to all participants.
- All staff members are expected to form positive and professional relationships with all of the camp teams including counselors and program team members, kitchen team members, maintenance team members, and healthcare professional volunteers.

EQUIPMENT USED

- The Maintenance Assistant may be asked to use specific equipment while on or off camp. These include but are not limited to:
 - Fork lift
 - John Deere backhoe
 - Kubota tractor
 - Stake bed truck
 - Leaf blower
 - Chainsaw
 - Sno-Cat
 - Quad/ATV
 - Log splitter related equipment

STATEMENT REGARDING QUALIFICATIONS

DYF does not expect every applicant to have every skill and qualification listed here, and we are committed to the professional development of our employees. A strong candidate who is interested in growing and learning in this role might be a good fit if they can demonstrate some or most of the qualifications listed below.

ESSENTIAL QUALIFICATIONS

- Must be 18 years of age or high school graduate.
- Previous experience in maintenance tasks.
- Must be able to obtain or become certified in First Aid/CPR and AED for infant, child, and adult.
- Ability to interact with all age levels in a professional manner.

DESIRED QUALIFICATIONS

- Excellent communication skills with people of all ages and backgrounds.
- Ability to relate to youth and adults in a positive manner.
- High level of professionalism and mature conduct.
- Ability to take initiative on projects and jump into assigned tasks.

WORKING CONDITIONS AND PHYSICAL REQUIREMENTS

- Ability to communicate and work with groups of varying ages and skill levels while providing necessary instruction to campers, volunteers, and staff.
- Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
- Ability to observe staff behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate management techniques.
- Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.
- Physical ability to lift at least 50 pounds.
- Endurance for prolonged standing, bending, stooping, walking long distances, hiking, climbing and stretching.
- Hand-eye coordination and manual dexterity to manipulate outdoor equipment and camp activities including insulin administration and blood checking.
- Average range of hearing and eye sight to record, prepare, and communicate appropriate camper activities and programs.
- Willingness to live in a camp setting and work irregular hours with limited or simple equipment and facilities with daily exposure to sun, heat, and animals such as bugs, snakes, bears, & bats.
- Full vaccination against COVID-19.

COMPENSATION

\$23.00 per hour, 8 hour shift per day. \$31 per day deducted for meals and lodging.

STATEMENT REGARDING INCLUSION

DYF believes that all of our stakeholders deserve access to culturally relevant and inclusive programming. We strive towards fostering a culture where our staff are represented and honored for their identities and lived experiences. We recognize that this work is ongoing, and we strongly encourage people from all backgrounds to join us in this process, particularly people with disabilities, people of color, veterans, and LGBTQ+ community members. The person selected for this role must value and advocate for equity and inclusion.

TO APPLY

Visit the DYF website at www.dyf.org to submit an application online.
Please direct any questions about this position to info@dyf.org

This job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to the role.

DYF is an equal opportunity employer and does not discriminate against applicants or employees with respect to any terms or conditions of employment on account of race, color, national origin, ancestry, sex, sexual orientation, age, religion, creed, physical or mental disability, medical condition, marital status, citizenship, military service status, or any other characteristic protected by state or federal law or local ordinance.